Talbot Agriculture & Education Center, Inc.

10659 Hiners Lane

Easton, MD 21601

**Rental Agreement 2023**

 Date of Rental: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hours Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Applicant Renting Facility: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Telephone No. Home \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email address of Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Estimated Attendance (Maximum of 99 persons in Main Building) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Purpose of your event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Will you be collecting money from the Public for your Event? Please circle: YES or NO

 **Rental Fees: - Check appropriate line for the rental time of your choice:**

 \_\_\_\_\_\_\_\_\_ $400 (Building & Pavilion) – max. of 6 hours – including your set up time

 \_\_\_\_\_\_\_\_\_ **$500 (Building & Pavillon) – ALL ACCESS – 8 am. to 11 pm**

 \_\_\_\_\_\_\_\_\_ $600 Entire Facility/Entire Property – 8 am to 11 pm

 \_\_\_\_\_\_\_\_\_ $ 50 Per hour charge to set up if more time needed then above \_\_\_\_# of hours requested

 \_\_\_\_\_\_\_\_ $ 150 Cost for round tables and/or linens ( 13 tables total)

I have read this application and the attached property Rules and Regulations thoroughly. I understand and accept the Rules and Regulations of the Talbot Agricultural Center, Inc. I acknowledge and accept that the Talbot Agriculture & Education Center, Inc. will not be held liable for any property damage, personal injury or loss incurred during use of the facilities and property. It is further understood that the facility should be cleaned to the condition in which it was found and should any damages occur to the facilities of the Talbot Agriculture & Education Center, Inc. I/we, the above named applicant, will make full restitution for the cost of repairs and clean up as stated in the Rules and Regulations of the contract

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Security Deposit Required to hold date | **$250.00** |
| Rental Fee picked from above | $ |
| Total Due 30 days prior to event w/contract | $ |

**Please send check or Money Order for the above amount to above address with the following:**

1. Signed Contract
2. Certificate of Insurance
3. Be sure to read all the Property Rules & Regulations to insure that you will have your security deposit returned.
4. **No Pets allowed on property**
5. If you use any part of the property other than the agreements in the lease your security deposit WILL NOT BE returned

Any questions, please contact the Ag Center phone at 410-822-8007 or Tresa Hutchison directly at 410-924-2259.

 Thanks for your interest in renting our facility!

Rev. 3/22